



County of Los Angeles CHIEF EXECUTIVE OFFICE

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DAVID E. JANSSEN
Chief Executive Officer

July 3, 2007

Board of Supervisors
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MICHAEL D. ANTONOVICH
Fifth District

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

REQUEST TO APPROVE FORM CONTRACTS FOR THE PROVISION OF YOUTH DEVELOPMENT SERVICES (YDS) (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve use of form contracts in substantially similar form to Attachment I for the provision of Youth Development Services (YDS) with The Foundation for California Community Colleges (FCCC), The Community College Foundation (TCCF), and Para Los Ninos in the amounts indicated on Attachment II.
2. Delegate authority to the Director of the Department of Children and Family Services (DCFS), or her designee, to execute one contract for each of the eight Service Planning Areas (SPAs) of the County with FCCC providing services in SPAs 2, 3, 4, and 8, TCCF providing services in SPAs 1, 5, and 7, and Para Los Ninos providing services in SPA 6. The term of the contracts will be July 3, 2007, or the date of execution, whichever is later, through June 30, 2008 with four one-year extension options. The maximum annual contract sums for SPAs 1, 2, 3, 4, 5, 6, 7, and 8 are: \$408,395, \$589,904, \$862,168, \$272,264, \$90,755, \$1,089,054, \$453,773, \$771,413, respectively, for a total cost of \$4,537,726 annually. The total cost of the contracts, if all extension options are exercised, will be \$22,688,630. The \$4,537,726 cost of the contracts in FY 2007-08 will be financed using approximately \$3,448,672 (76 percent) of Independent Living Program (ILP) funds and \$1,089,054 (24 percent) Specialized Care and Incentive Assistance Program (SCIAP) funds. Of the ILP funds, approximately \$2,103,690 (61 percent) is Federal and \$1,344,982 (39 percent) is State funds. The \$4,537,726 cost for the contract in FY 2007-08 is financed using approximately \$2,103,690 (46 percent) Federal and \$1,344,982 (30 percent) State ILP funds, and \$1,089,054 (24 percent) State SCIAP funds. Sufficient funding is included in the FY 2007-08 Proposed County Budget.

3. Delegate authority to the Director of DCFS, or her designee, to exercise the extension options by written notification to the contractor after obtaining Chief Executive Officer (CEO) approval.
4. Instruct the Director of DCFS, or her designee, to notify your Board and the CEO in writing within ten working days of executing the YDS contracts and any extension options exercised.
5. Delegate authority to the Director of DCFS, or her designee, to execute contract amendments to increase or decrease the maximum contract sum by no more than 10 percent, during the contract year and/or any subsequent option year(s), based on utilization of funds, or if needed to accommodate changes in the number of units of services, provided that: (a) sufficient funding is available; (b) County Counsel and CEO approval is obtained prior to executing such an amendment; and (c) the Director of DCFS notify your Board and the CEO in writing within ten working days of execution of such amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The two previous countywide Independent Living Program (ILP) contracts - Early Start to Emancipation Program (ESTEP) and Life Skills Training (LST) services expired on June 30, 2007. The recommended actions will enable DCFS to implement YDS, a program designed to enhance foster/probation youth's likelihood of becoming self-sufficient adults capable of functioning in society and less likely to become socially dysfunctional and dependent upon the assistance of social services programs.

Without approval of the recommended actions, YDS services will not be available to foster/probation youth throughout the County of Los Angeles. As a result of a federally mandated evaluation of the ESTEP and LST programs, DCFS determined the contracted services should change, resulting in the YDS contracts. YDS combine services from both the ESTEP and LST Contracts. ESTEP provides services to foster/probation youth ages 14-15, and LST provides services to youth ages 16-21, who do not have a support network to help them transition into responsible adulthood.

The recommended agencies will provide services in the eight SPAs based on the needs of the County. The recommended agencies and service areas are as follows:

SERVICE PLANNING AREA	AGENCY	MAXIMUM ANNUAL FUNDING ALLOCATION
1	The Community College Foundation (TCCF)	\$408,395
2	The Foundation for California Community Colleges (FCCC)	\$589,904
3	The Foundation for California Community Colleges (FCCC)	\$862,168
4	The Foundation for California Community Colleges (FCCC)	\$272,264
5	The Community College Foundation (TCCF)	\$90,755
6	Para Los Ninos	\$1,089,054
7	The Community College Foundation (TCCF)	\$453,773
8	The Foundation for California Community Colleges (FCCC)	\$771,413

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the countywide Strategic Plan Goal 1 (Service Excellence), Goal 3 (Organizational Effectiveness), and Goal 5 (Children and Families Well-Being). Continued provision of ILP services to youth in out-of-home care will facilitate their transition to independent living.

FISCAL IMPACT/FINANCING

The maximum annual contract sums for SPAs 1, 2, 3, 4, 5, 6, 7, and 8 will be \$408,395, \$589,904, \$862,168, \$272,264, \$90,755, \$1,089,054, \$453,773, \$771,413, respectively, for a total cost of \$4,537,726 annually. The total cost of the contracts, if all extension options are exercised, will be \$22,688,630. The \$4,537,726 cost of the contracts in FY 2007-08 will be financed using approximately \$3,448,672 (76 percent) of ILP funds and \$1,089,054 (24 percent) SCIAP funds. Of the ILP funds, approximately \$2,103,690 (61 percent) is Federal and \$1,344,982 (39 percent) is State funds. The \$4,537,726 cost of the contract for FY 2007-08 is financed using approximately \$2,103,690 (46 percent) Federal and \$1,344,982 (30 percent) State ILP funds, and \$1,089,054 (24 percent) State SCIAP funds. Sufficient funding is included in the FY 2007-08 Proposed County Budget.

Midway through the fiscal year, County and contractor shall review contractor's expenditures and commitments to utilize funds. Funding allocations for each SPA may be adjusted during the contract year and/or any subsequent option year(s), based on utilization, by the Director or her designee. If County determines from reviewing contractor's records of service delivery and billings to County, that a significant under

utilization of funds provided under this contract will occur over its term, Director or County's Board of Supervisors may reduce the applicable maximum contract sum for services provided hereunder and reallocate such funds to other providers. Director may reallocate a maximum of ten percent of the applicable maximum contract sum. Director shall provide written notice of such reallocation to contractor and to County's Chief Executive Officer. Reallocation of funds in excess of the aforementioned amounts shall be approved by County's Board of Supervisors. Any change in any maximum contract sum shall be effected by an amendment to this contract pursuant to Part II, Change Notices and Amendments.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In 1999, the Foster Care Independence Act established the Chafee Foster Care Independence Program, through which the California Department of Social Services is designated to administer the County's ILP. Under the County's ILP, YDS will provide youth with the skills, experience and assistance to become productive and self-sufficient adults.

YDS is designed to enhance foster/probation youths' likelihood of becoming self-sufficient adults capable of functioning in society and less likely to become socially dysfunctional and dependent upon the assistance of social services programs. The program takes an integrated approach to emancipation planning which helps to improve the youth's perception of life, and enables him/her to adapt to and become productive members of society.

This Contract expressly provides that the County has no obligation to pay for expenditures beyond the maximum contract amount. Further, the contractor will not be asked to perform services that exceed the contract amount, scope of work, or contract terms.

DCFS has determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract.

This contract complies with all Board and the CEO requirements. County Counsel and the CEO have reviewed this Board letter. The contract has been approved as to form by County Counsel.

CONTRACTING PROCESS

DCFS utilized a Request for Proposals (RFP) solicitation process to seek agencies and organizations to provide services in each of eight SPAs. Contractors interested in providing services were required to submit separate proposals for each SPA for which services were being proposed, which demonstrated their ability to provide services for DCFS. As part of the competitive solicitation process, approximately 200 letters were sent to service providers and advertisements ran in the Los Angeles Times, La Opinion, and the Chinese Daily News. The solicitation was also advertised on the County of Los Angeles Internal Services Department web-site (Attachment III), and DCFS web-site. As a result, thirty-five potential providers requested hard copies of the RFP, fifty potential providers attended the Proposers' conference, and thirty-three proposals were received from thirteen potential contractors; five for SPA 1, two for SPA 2, five for SPA 3, three for SPA 4, four for SPA 5, six for SPA 6, three for SPA 7, and five for SPA 8. A total of three proposals were not evaluated because they did not meet the minimum mandatory requirements set forth in the RFP. Subsequently, these proposals did not pass the initial screening, were deemed non-responsive and did not proceed to the final evaluation process.

Thirty proposals were evaluated on the strengths and weaknesses of critical categories to the services to be provided that were consistent with the criteria identified in the RFP. FCCC, TCCF, and Para Los Ninos are being recommended for the contract awards because their proposals scored the highest and were responsive and deemed beneficial to the County based on their planned level of services and capability.

IMPACT ON CURRENT SERVICES

Without approval of the recommended actions, YDS services, provided through ESTEP and LST contracts, will not be available to foster/probation youth throughout the County of Los Angeles; thus, reducing the number of appropriate ILP resources for youth, and decreasing youth's likelihood of becoming self-sufficient adults capable of functioning in society and less likely to become socially dysfunctional and dependent upon the assistance of social services programs.

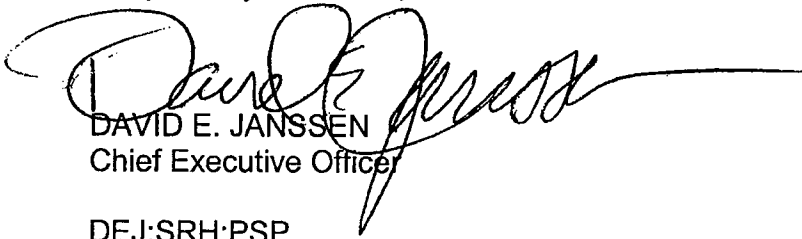
Honorable Board of Supervisors
July 3, 2007
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CONCLUSION

Upon approval of this request, instruct the Executive Officer/Clerk of the Board to send an adopted stamped copy of this Board Letter and contract to:

1. Department of Children and Family Services
Contracts Administration
Attention: Walter Chan, Manager
425 Shatto Place, Room 400
Los Angeles, CA 90020
2. Office of the County Counsel
648 Kenneth Hahn Hall of Administration
500 West Temple, Room 602
Los Angeles, CA 90012
Attention: Diane Cachena

Respectfully submitted,



DAVID E. JANSSEN
Chief Executive Officer

DEJ:SRH:PSP
SK:lbm

Attachments (3)

c: County Counsel
Auditor-Controller
Department of Probation, Robert E. Taylor